

EHR Go Guide: Medication Administration

Introduction

Medication administration is one of the most important aspects of safe patient care. The EHR assists health care professionals with safety by providing up-to-date patient information. Some EHR systems have built-in error checking when medication orders are entered to verify there are not any conflicts with allergies or other medication orders. Even if there is error checking, it is important to always review the patient's identity, current condition, vital signs, other active medications, administration history, allergies, and other treatment orders when giving medications.

The term 'medication administration' generally refers to a health care professional administering a scheduled medication or infusion for someone who is considered an inpatient. This guide does not address outpatient medications which are typically self-administered by the patient.

The EHR provides details about the medication order, including the dosage, route, frequency, and additional information from the provider who created the order. Scheduled medications and infusions are administered individually in the EHR. In EHR Go, inpatient medications can be administered with or without a barcode scanner, as you may encounter in practice.

Additional resources

For additional information on entering or modifying medication orders, please refer to the *EHR Go Guide to Medication Orders*. This guide focuses on medication administration. If you're a faculty user and you'd like to add a past medication administration to a case patient, please see the *EHR Go Guide to Adding Medication History*.

FAQs about medication administration

- **1.** I don't have a scanner or barcodes. Can I still administer medications in a patient chart?
 - a. Yes, medications can be administered without a scanner or barcodes. Please see *Administering Medications* section.
- 2. How do I know when the case patient last received a medication?



- a. The administration history will be displayed on the Meds tab. It is also displayed within the order details after selecting a specific order.
- 3. The case patient refused the medication being administered. How is this documented?
 - a. After scanning or entering the medication barcode number for the attempted medication, the Dispensed Status can be updated accordingly. See *Administration Exceptions* section. It is important to document this before selecting OK to confirm medication documentation, as it cannot be undone after doing so.

Locating patient barcodes

If you did not receive the patient barcodes from your instructor, you can locate them in Go for applicable inpatient activities. After clicking on an activity, select Step 1: **Overview & Resources**. Then click on the download icon for the file labeled 'Barcodes'.

1 Overview & Resources	2 Launch EHR 3 Download Work
'ATIENT DESCRIPTION Ine Shriver is a 77 year old female admitted to the hospital for shortness of breath and weakness related to complications ssociated with COPD. She has a long history of COPD and Emphysema and lives alone at a retirement complex with no local Imily support available. During her hospitalization, she needs medical, nursing and respiratory therapy care. Can you help Jan UTHOR leehr Perfect / Archetype Innovations LLC	67
Opic Resources lere are the learning materials that go along with this patient chart. Click the arrow next to each item to download.	
Jane Shriver Digital Barcode Sheet.pdf 195 KB Overview and instructions for	freatmen 86 KB



A PDF file will download and, depending on your web browser, you may need to click the file to open it. The file may be saved or printed. Please note that you will need to print the barcodes in order to scan them (they cannot be scanned on the computer screen).

		http://neehrperfect.co	om		
5	لم Jan MR	e Shriver #: K34-9800	76 yo F General	Hospital	Allergies NKA
511375CD1	Albuterol 0.21 MG/ML	Inhalant Solution	15475005Y1	Pneumococca Injectable Solu	vaccine polyvalent 0.5 ML ition
P026	Flu vaccine; Influenza (H1N1)-like virus 5000	A virus vaccine 0000 MG/ML	NP950	Sodium Chlori (NaCl)	de 0.9% (Normal saline)
57291658D1	24 HR Nifedipine 30 M Oral Tablet [Adalat]	G Extended Release	155200458D1	60 ACTUAT tio Metered Dose	tropium 0.0025 MG/ACTUAT Inhaler [Spiriva]
132955801	Omeprazole 40 MG De Capsule [Prilosec]	layed Release Oral	10923785801	Acetaminophe Diphenhydran Oral Tablet [Ty	n 500 MG / nine Hydrochloride 25 MG /lenol PM]

Accessing medication orders in the EHR

Medication orders can either be viewed from the Orders tab or the Meds tab. The Meds tab displays only medication orders for easier viewing and includes the administration history. However, new medication orders must be added from the Orders tab. Please see separate *EHR Go Guide to Medication Orders* for information on adding medication orders to a chart or editing an existing medication order. This guide focuses specifically on giving medications, not adding new medication orders.

After launching the EHR for any patient, select the Meds tab on the left side of the screen:



atient: Jane Shriver eneral Hospital		DOB: 08/26 Admit Date	/1941 76 yo F e: 07/03/2018 07:06	MR#: K34-9800 🗹 🥝 A Fall Risk	1	Q Sear
covery	overvi	ew				
alth	Patient Info					^
erview >	NAME		CONTACT INFORMATION	PATIENT LANGUAG	E PATIENT RACE/ ETHNICITY	
ris	Shriver, Jane		218-555-1234 (Home)		White or Caucasian	
blems	Encounters					^
als	DATE	LOCATION	PROVIDER	STATUS	DESCRIPTION	
	07/03/2018 07:06	General Hospital	Richard Chamberlain, MD		Acule exacerbation COPD, Sinus lactycardia, Edema secondary to acute exacerbation of COPD, R/O Cor Pulmonale	
	Alerts					^
	DATE & TIME	:	SUBJECT	STATUS	ALERT TYPE	
re Plans	07/03/2018 07:06		Fall Risk	Active	Clinical Warning	
	Problems					^

The summary view shown below provides the Category, Drug Description, Order Status, Frequency, and Admin History for all medication orders.

Patient: Jane Shriver General Hospital		DOB: 08/26/1939 76 yo F Admit Date: 06/21/2016 06:28	MR#: K34-98	300			Search
🕯 Discovery 🔒	% Meds &	Administration History					*
🔁 Health	CATEGORY	DRUG DESCRIPTION		ORDER	FREQUENCY	ADMIN HISTORY	
N Overview	Scheduled Meds	Albuterol 0.21 MG/ML Inhalant Solution - Dose: 1 ML neb	in 5 ML saline	Active	AS DIRECTED PRN	No administrations.	
A Alerts	Scheduled Meds	Pneumococcal vaccine polyvalent 0.5 ML Injectable S 0.5 ML	olution - Dose:	Active	ONCE	06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
h Problems	Scheduled Meds	Flu vaccine; Influenza A virus vaccine (H1N1)-like viru MG/ML - Dose: 1 ML	s 50000000	Active	ONCE	No administrations.	
δ Vitals	Scheduled Meds	Sodium Chloride 0.9% (Normal saline) (NaCl) - Dose:	1000 ML	Active	NOW	No administrations.	
≡ Orders	Scheduled Meds	24 HR Nifedipine 30 MG Extended Release Oral Table Dose: 30 MG	t [Adalat] -	Active	DAILY	06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	
Neds	Scheduled Meds	60 ACTUAT tiotropium 0.0025 MG/ACTUAT Metered D [Spiriva] - Dose: 2 puffs daily	lose Inhaler	Active	DAILY	No administrations.	
Notes 🔋	Scheduled Meds	Omeprazole 40 MG Delayed Release Oral Capsule [Pi 40 MG	rilosec] - Dose:	Active	DAILY	06/21/2016 09:44 Given via By Mouth (PO) by Kim Anderson, RN	
Care Plans	Scheduled Meds	Acetaminophen 500 MG / Diphenhydramine Hydroch Oral Tablet [Tylenol PM] - Dose: 1-2	nloride 25 MG	Active	AS DIRECTED PRN	No administrations.	
Labs	Scheduled Meds	A-MethaPred (as methylprednisolone sodium succine MG/ML injectable Solution - Dose; 125 MG	ste) 62.5	Active	Q6H	06/21/2016 09:47 125 MG Given via Intravenous (IV) by Kim Anderson, RN	
Pharmacy	Scheduled Meds	1 ML Morphine Sulfate 2 MG/ML Prefilled Syringe - D	ose: 2 MG	Active	AS DIRECTED	No administrations.	



Click on any medication order in the listing to access the Order Details:

Patient: Jane Shriver General Hospital		DOB : 08/26/1939 76 yo F Admit Date: 06/21/2016 06:28	MR#: K34-9800 🗹 A Fall Risk		Q Search
🖉 Discovery	🛾 🗉 Order Det	ails			^
Health	Date:	06/21/2016 06:28			
Overview	Category:	Scheduled Meds			
Alerts	Author:	Richard Chamberlain, MD			
Problems	Provider:	Richard Chamberlain, MD			
• Problems	Medication:	24 HR Nifedipine 30 MG Extended Rele	ise Oral Tablet [Adalat]		
Vitals	Alternate name:	Adalat			
Orders	Barcode ID:	672916SBD1			
Meds	Dose:	30 MG			
	Route:	By Mouth (PO)			
Notes	Order Details:	Hold if systolic blood pressure is below	110		
Care Plans	Frequency:	DAILY			
Labs	Status:	Active			
	Starts on:	06/21/2016 06:28			
Pharmacy	Ends on:	06/29/2016 05:28		✓ ■ ✓ ✓ × × × × × × × × × × × × × × × ×) NEXT

From this details view, you may select from the following menu options found in the bottom, right corner of the screen:

Previous: Brings you to the previous medication order in the list if you're not already looking at the first order.

Administer: This allows you to document the medication administration in the chart with or without a barcode and/or scanner. See *Administering Medications* section.

Delete: This option will appear only for medication orders that you have entered, allowing you to completely delete the order. Warning: Deleting the order permanently removes it from the chart and it cannot be recovered.

Edit: Allows you to modify an active order. Most often, an active order is edited to update the status to keep the order list up-to-date. However, you may edit an active order to modify any of the existing field entries and/or add a new comment to the



order. See separate *Go Guide to Medication Orders* for more information on editing orders or entering a new order.

Close: Exits the details view of the specific order and returns to the summary list.

Next: Brings you to the next medication order in the list if you're not already looking at the last order.

Medication details

After selecting a medication order, additional details are displayed.

Patient: Jane Shriver General Hospital	DOB: 08/26/1939 76 yo F Admit Date: 06/21/2016 06:28	MR#: K34-9800 🖸 A Fall Risk	Q Search
Discovery	order Details		A
Health	06/21/2016 06:28		
1 Overview Catego	ry: Scheduled Meds		
Alerts	: Richard Chamberlain, MD		
Provide	er: Richard Chamberlain, MD		
Medica	tion: 24 HR Nifedipine 30 MG Ext	tended Release Oral Tablet [Adalat]	
Vitals Alterna	ate name: Adalat		
E Orders > Barcod	e ID: 6729165BD1		
Dose:	30 MG		
Route:	By Mouth (PO)		
Notes Order I	Details: Hold if systolic blood pressu	ure is below 110	
Care Plans	ncy: DAILY		
Labs	Active		
Starts	on: 06/21/2016 06:28		
Pharmacy Ends or	n: 06/29/2016 05:28	< PREVIO	DUS ADMINISTER EDIT CLOSE NEXT

The order details for Scheduled Medications include:

Date: Reflects the date the order was entered in the chart.



Category: Indicates type of order; in most cases this will indicate 'Scheduled Meds' of 'Infusion Meds' for inpatient medication orders. (Prescriptions and Home Meds are not administered in the EHR and are not described in this guide).

Author: Indicates the person who entered the order in the chart. The author may be different than the provider who may have called-in the order or is otherwise responsible for reviewing the patient's orders. See **Provider** field.

Provider: The licensed provider who is the responsible party for the medication order.

Medication: The drug name as it appears in the formulary. The formulary in Go is from the National Drug File.

Alternate Name: The author of the order may choose to manually enter any alternate name(s) for the medication selected above. An example might be an order for aspirin. Aspirin is also sometimes referred to in practice as ASA. ASA is the Alternate Name.

Barcode ID: The number associated with the specific medication ordered. It is used for generating barcodes.

Dose/Dosage: The amount the patient should receive with each administration.

Route: How the drug is administered to the patient. For example, if the drug is taken orally, 'By mouth (PO)' will be displayed.

Order Details: Additional information the author may choose to add about the medication order.

Frequency: How often the medication is to be administered. Pre-defined options are provided including: As Directed, Now, Once, Daily, Q4H, etc. Refer to a medical terminology guide if you're unsure what the frequency indicates. The frequency may or may not include specific administration times.

Status: Indicates if the medication order is currently valid. Only those with a status of Active or Changed may be administered. Status options include:

Expired: The Stop Date of the order has been reached and the order is no longer valid.

Discontinued: The order is no longer applicable and should no longer be completed.

Complete: This order was fulfilled and is no longer active.

Changed: This order has been modified from its original form.

Active: This order is active and should be completed per the ordered schedule.

Pending: This order is waiting for more information or other action from a member of the healthcare team before becoming active.

Unsigned: This order is waiting for the provider to review and sign before becoming active.

On Hold: This order is temporarily on hold and may become active again in the future.

Flagged: A member of the healthcare team indicated this order needs additional attention.

Non-Verified: This status is used for inpatient orders (Scheduled or Infusion) pending review by the pharmacist. This status must be selected if the order is to be verified in the Pharmacy section.

Not Filled: This status is used for Prescription orders pending review by the pharmacist. This status must be selected if the order is to be verified in the Pharmacy section.

Starts on: The date and time the order should take effect.

Ends on: The date the order expires and is no longer valid.

Administration History: Previous administrations of the medication are listed in this section.

Notes: Additional free-text comments the author or another user may add about the order including optional attachments.

Infusion medication orders also include:

Solution: The base solution, or primary fluid, of the IV.

Solution Volume: The total volume of the solution, typically 25 mL to 1000 mL.

Solution Rate: The rate, in mL/hour, the IV is infused to the patient.

of Bags: The number of IV bags needed to achieve the total volume or time of the infusion.

Additive: Additional components such as vitamins, medications, and/or electrolytes that need to be added to the solution (if the bag is not premixed). Multiple additives may be included.

Additive Quantity: Amount of additive included in the solution.

Prescription orders also include the following fields (and <u>cannot</u> be administered in the EHR):

Directions: How the patient should take the medication.

Dispense Quantity: How much is given to the patient when the prescription is filled at the pharmacy.

Days Supply: How long the dispense quantity is expected to last.

Refills: The number of times the patient can get the prescription dispensed to them by the pharmacist.

Substitution Allowed: If the pharmacist can substitute a generic or alternate version of the medication.

Administering a medication

Only scheduled medications and infusions with a status of Active or Changed can be administered in EHR Go. Prescription and Home Meds are intended to be self-administered by the patient and are not administered in the EHR.

To give an active medication, select the Meds tab then **Administer** in the bottom, right corner:

Patient: Jane Shriver General Hospital		DOB: 08/26/1939 76 yo F MR#: K34 Admit Date: 06/21/2016 06:28 A Fall R	I-9800 ⊠ sk			Q Search
Discovery	% Meds &	Administration History				~
l Health	CATEGORY	DRUG DESCRIPTION	ORDER	FREQUENCY	ADMIN HISTORY	
1 Overview	Scheduled Meds	Albuterol 0.21 MG/ML Inhalant Solution - Dose: 1 ML in 5 ML sall neb	ne Active	AS DIRECTED PRN	No administrations.	
Alerts	Scheduled Meds	Pneumococcal vaccine polyvalent 0.5 ML Injectable Solution - Do 0.5 ML	se: Active	ONCE	06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
Problems	Scheduled Meds	Flu vaccine; Influenza A virus vaccine (H1N1)-like virus 50000000 MG/ML - Dose: 1 ML	Active	ONCE	No administrations.	
Vitals	Scheduled Meds	Sodium Chloride 0.9% (Normal saline) (NaCl) - Dose: 1000 ML	Active	NOW	No administrations	
Orders	Scheduled Meds	24 HR Nifedipine 30 MG Extended Release Oral Tablet [Adalat] - Dose: 30 MG	Active	DAILY	06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	
Meds	Scheduled Meds	60 ACTUAT tiotropium 0.0025 MG/ACTUAT Metered Dose Inhaler [Spiriva] - Dose: 2 puffs daily	Active	DAILY	No administrations.	
Notes	Scheduled Meds	Omeprazole 40 MG Delayed Release Oral Capsule [Prilosec] - Do 40 MG	e: Active	DAILY	06/21/2016 09:44 Given via By Mouth (PO) by Kim Anderson, RN	
Care Plans	Scheduled Meds	Acetaminophen 500 MG / Diphenhydramine Hydrochloride 25 M Oral Tablet [Tylenol PM] - Dose: 1-2	G Active	AS DIRECTED PRN	No administrations.	
Pharmage	Scheduled Meds	A-MethaPred (as methylprednisolone sodium succinate) 62.5 MG/ML Injectable Solution - Dose: 125 MG	Active	Q6H	06/21/2016 09:47 125 MG Given via Intravenous (IV) by Kim Anderson, RN	
Pharmacy	Scheduled Meds	1 ML Morphine Sulfate 2 MG/ML Prefilled Syringe - Dose: 2 MG	Active	AS DIRECTED PRN	No administrations.	E+ ADMINISTER

Note: medications can also be administered from the Orders tab after selecting a specific medication order.

First, you will be prompted to enter the patient's medical record number (MR#).

General Hospital		Admit Date: 06/21/2016 06:28	A Fall Risk			Search
Discovery	Meds &	Administration History				<u>_</u>
l Health	CATEGORY	DRUG DESCRIPTION	ORDER STATUS	FREQUENCY	ADMIN HISTORY	
N Overview	Scheduled Meds	Albuterol 0.21 MG/ML Inhalant Solution neb	- Dose: 1 ML in 5 ML saline Active	AS DIRECTED PRN	No administrations.	
Alerts	Scheduled Meds	Pr. L Ent	ter Patient MR#		06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
Problems	Scheduled Meds	File Enter your Patient's MR #, or scan Patient MB#**	IĽ		No administrations.	
e vicade	Scheduled Meds	So Enter MR#			No administrations.	
E Orders	Scheduled Meds	24 Dr CReady to scan	Cancel	Next	06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	
n Meds	Scheduled Meds	60 ACTUAT tiotropium 0 0025 MG/ACTU	AT Metered Dose Inhaler Active	DAILY	No administrations.	

If you have a compatible barcode scanner, scan the patient wristband barcode. The wristband barcode is found on the top of the barcode sheet and includes the patient's name and MR#:

Or you may choose to manually enter the MR# without a scanner. Locate the MR# for the specific patient at the top of the screen and type the MR# exactly as it appears including capitalization and the dash (-).

General Hospital		Admit Date: 06/21/2016 06:28	🔺 Fall Risk				Jocuren
	🔥 Meds &	Administration History					<u>^</u>
Health	CATEGORY	DRUG DESCRIPTION		ORDER STATUS	FREQUENCY	ADMIN HISTORY	
	Scheduled Meds	Albuterol 0.21 MG/ML Inhalant Solution - D neb	lose: 1 ML in 5 ML saline	Active	AS DIRECTED PRN	No administrations.	
	Scheduled Meds	Pr 👤 Ente	r Patient MR#			06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
	Scheduled Meds	Fit Enter your Patient's MR #, or scan it				No administrations.	
	Scheduled Meds	So K34-9800				No administrations.	
	Scheduled Meds	24 Dt 🕑 Ready to scan		Cancel	lext	06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	

After the MR# is scanned or typed, click Next.

After the MR# is verified, you will be prompted to enter the medication barcode number for the med you're administering.

General Hospital	4	Admit Date: 06/21/2016 06:28	A Fall Risk			_
6 Discovery	Meds & Ad	dministration History				^
Health	CATEGORY	DRUG DESCRIPTION	ORDER STATUS	FREQUENCY	ADMIN HISTORY	
7 Overview	Scheduled Meds	Albuterol 0.21 MG/ML Inhalant Solution - D neb	lose: 1 ML in 5 ML saline Active	AS DIRECTED PRN	No administrations.	
A Alerts	Scheduled Meds	e 🕺 🖧 Enter Medical	tion Bar Code Number		06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
h Problems	Scheduled Meds	Fit Enter your Medication Bar Code Num	iber or scan it		No administrations.	
0 Vitals	Scheduled Meds	So Forer Medication bar code			No administrations	
≡ Orders	Scheduled Meds	24 Dt C Ready to scan	Cancel	Next	06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	
🖥 Meds 🔹 🕨	Scheduled Meds	60 ACTUAT tiotropium 0.0025 MG/ACTUAT I ISoleival - Dose - 2 puffs daily	Metered Dose Inhaler Active	DAILY	No administrations.	

Again, this can either be scanned in or entered manually. When scanning the barcode, be sure to select the correct barcode. If you're manually entering the medication barcode number, you can find it as part of the barcode sheet or in the Order Details after selecting a medication order. However, the easiest option is just to select the medication from the dropdown menu.

Click anywhere outside of the text field. That indicates to the system that you're not using a scanner and then a dropdown list of the patient's existing med orders will appear. Simply select

the medication being administered from the list rather than manually typing it in.

Patient: New Hillside Pedi	veah Williams iatric Hospital	DOB: 10/14/2009 8 yo F MR#: Admit Date: 12/01/2015 00:15 A NK	MR4665 A, Needs ful	☑ ② I assist, Seizur	re Precautions
	🔺 Meds & A	dministration History			~
B Health	CATEGORY	DRUG DESCRIPTION	ORDER STATUS	FREQUENCY	ADMIN HISTORY
	Scheduled Meds	DEXTROSE 5% IN 0.9% NACL - Dose: 250 ML per Hour	Active	Q4H	No administrations.
	Scheduled Meds	&Enter Medication Bar Code	Number		No administrations. Click anywhere off of
	Scheduled Meds	Enter your Medication Bar Code Number or scan it Medication Bar Code Number: *	•		[™] the Medication Bar Code Number field
	Scheduled Meds	Enter Medication bar code	Current	• Novt	and then the dropdown option will
Meds >			Cancer	Next	be enabled.

After the medication barcode is selected or scanned in, select Next.

If there is more than one order for the same medication, a Duplicate Med Warning will appear, prompting you to select the intended dosage.

Health		CATEGORY	DRUG D		REQUENCY	ADMIN HISTORY
		Scheduled Meds	albuter Puffs	Duplicate Med Warning!	S DIRECTED	06/20/2016 14:24 2 puffs Given via Inhalation by Current User
		Scheduled Meds	Xopene Solutio	Please select the correct order for administration Xopenex 0.31 MG (levalbuterol hydrochloride 0.36 MG) per 3 ML inhalant Solution - Dose 0.31 mg/3 mL.	ан	06/20/2016 12:00 0.31 mg/3 mL Given via Inhalation (INH) by Current User
		Infusion Meds	12 ML o Syringe	Scheduled Meds Administer NOW and repeat every 4 hours. Inhalation (INH)	ONTINUOUS	No administrations.
		Infusion Meds	40 MG MG/ML SALINE	Q4H Manuel Bachman, MD	ONTINUOUS	06/20/2016 14:26 Bag #1 of 4 infusing via intravenous (IV) \oplus 100 ML/hr by Current User
	•	Scheduled Meds	Xopene Solutio	 Xopenex.0.31 MG (levalbuterol hydrochloride 0.36 MG) per 3 ML Inhalant Solution - Dose.0.31 mg/3 mL Scheduled Meds 	AILY (0800)	No administrations.
🛍 Notes		Scheduled Meds	albuter mg	Administer NUW and repeat once every day. Inhalation (INH) DAILY (0800)	S DIRECTED	
		Scheduled Meds	Advair	Manuel Bachman, MD	12H (0800 - 000)	
		Scheduled Meds	Famoti	Cancel Next	AILY (0800)	

Otherwise, a Medication Administration window will appear and will first prompt you to review the scanned or entered drug and confirm it is the correct one you're planning to administer. Ensure the correct medication is selected.

		Order/Drug Review			
🐱 Discovery 🔒	🔥 Meds & Adminis	STREATE THE REPORT			
🛱 Health		All Ordered Drugs			
2 Overview	Scheduled Meds All	60 ACTUAT tiotropium 0.0025 MG/ACTUAT Metered Dose Inhaler [Spiriva] - Dose: 2 puffs daily	RECTED	No administrations	
•	ne	Albuterol 0.21 MG/ML Inhalant Solution - Dose: 1 ML in 5 ML saline neb	NEW TRUE		
Alerts	Scheduled Meds Pr 0.1	Pneumococcal vaccine polyvalent 0.5 ML Injectable Solution - Dose: 0.5 ML		06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
va Problems	Scheduled Meds Fit	Flu vaccine; Influenza A virus vaccine (H1N1)-like virus 50000000 MG/ML - Dose: 1 ML		No administrations.	
۵ Vitals	Scheduled Meds So	Sodium Chloride 0.9% (Normal saline) (NaCl) - Dose: 1000 ML		No administrations.	
道 Orders	Scheduled Meds 24	24 HR Nifedipine 30 MG Extended Release Oral Tablet [Adalat] - Dose: 30 MG		06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	
A Meds	Scheduled Meds 60	Omeprazole 40 MG Delayed Release Oral Capsule [Prilosec] - Dose: 40 MG		No administrations.	
🛍 Notes	Scheduled Meds Or	Acetaminophen 500 MG / Diphenhydramine Hydrochloride 25 MG Oral Tablet [Tylenol PM] - Dose: 1-2		06/21/2016 09:44	
Care Plans		A-MethaPred (as methylprednisolone sodium succinate) 62.5 MG/ML Injectable Solution - Dose 125 MG		Given via by would (r b) by nin wheeson, ni	
*	Scheduled Meds Ac	injectane solution, source real ma	RECTED	No administrations.	
Labs	Scheduled Meds A-	Cancel Administer Med		06/21/2016 09:47 125 MG Given via Intravenous (IV) by Kim Anderson, RN	
l Pharmacy	and the second se				

If the medication displayed does not match the drug you intended to administer, select **Cancel** and begin the process again, ensuring that you're using the correct barcode or manually selecting the correct medication.

Otherwise, **scroll down** in the Medication Administration window to review the patient's last entered vitals to confirm the medication can safely be administered:

General Hospital		Admit Da		ution				Searct
Discovery 🔒	% Meds		Patient Review					E
Lioshth			Recent Vitals					
Ticalui	CATEGORY	DRUG DESCR	TEMPERATURE	99.8	04/24/2015	FREQUENCY	STATUS	WHEN Y
	Scheduled Meds	3511375CD1 A	PULSE	90	04/24/2015	AS DIRECTED PRN	Not Given	04/24/2015 12:57
	Scheduled Meds	15475805Y1 Pr	RESPIRATION	22	04/24/2015	ONCE	Not Given	04/24/2015 12:57
	Scheduled Meds	NP026 Flu vacc	BLOOD PRESSURE	140/78	04/24/2015	ONCE	Not Given	04/24/2015 12:57
	Scheduled Meds	NP990 Sodium	PULSE OXIMETRY	92	04/24/2015	NOW	Not Given	04/24/2015 12:57
	Scheduled Meds	67291658D1 2-	PAIN		04/24/2015	DAILY	Not Given	04/24/2015 12:57
Meds >	Scheduled Meds	1552004SBD1			15:37:36	DAILY	Not Given	04/24/2015 12:57
	Scheduled Meds	2132955BD1 O	Previously Dispensed		Add a Vital	DAILY	Not Given	04/24/2015 12:57
	Scheduled Meds	10923785BD1	Drug Dose	Date/Time		AS DIRECTED PRN	Not Given	04/24/2015 12:57
	Scheduled Meds	2071925Y1 A-N		Cance	Administer Med	Q6H	Not Given	04/24/2015 12:57
	Scheduled Meds	9982125CD1 1				AS DIRECTED PRN	Not Given	04/24/2015

If desired, select **Add a Vital** to enter a new set of vitals. When administering sliding scale insulin, the blood glucose reading (Accucheck) can be documented by adding a vital. See the *Administering Sliding Scale Insulin* section of this guide.

Continue scrolling down the Order/Drug Review window. If the drug being administered has specific due times for that day, you'll see a Virtual Due List. Select the dosage you're administering. Dosages that have already been given will not appear on the list.

neath	CATEGORY	DRUG					REQUENCY	ADMIN HISTORY
) Overview	Scheduled Meds	albuter Puffs	Virtual Due List	NS:			S DIRECTED	06/20/2016 14:24 2 puffs Given via Inhalation by Current User
Alerts	Scheduled Meds	Xopene Solutio	DUE TIME	DOSAGE	ROUTE	STATUS	ан	06/20/2016 12:00 0.31 mg/3 mil. Given via Initialation (INH) by Current User
Vicars	Infusion Meds	12 ML i Syringe	06/20/2016 12:00 06/20/2016	0.31 mg/3 mL 0.31 mg/3 mL	Inhalation (INH)	Given Not Given	ONTINUOUS	No administrations.
E Orders	Infusion Meds	40 MG MG/ML SALINE	00:00 0 06/20/2016 04:00	0.31 mg/3 mL	Inhalation (INH)	Not Given	DNTINUOUS	06/20/2016 14:26 Bag #1 of 4 Infusing via Intravenous (IV) @ 100 ML/hr by Current User
Meds >	Scheduled Meds	Xopene Solutio	() 06/20/2016 08:00	0.31 mg/3 mL	Inhalation (INH)	Not Given	AILY (0800)	No administrations.
Notes	Scheduled Meds	albuter	06/20/2016 16:00	0.31 mg/3 mL	Inhalation (INH)	Not Given	DIRECTED	
Care Plans	Scheduled Meds	Advair	© 06/20/2016 20:00	0.31 mg/3 mL	Inhalation (INH)	Not Given	12H (0800 -)00)	
Labs	Scheduled Meds	Famoti	2012/02				AILY (0800)	
	Scheduled Meds	Lorazes	Author:		Current User	*	N Q6H	
Pharmacy	Prescriptions	Advair (as salr ACTUA)			Cancel	Administer Med	AILY (0800)	
Account	Prescriptions	albuter			cancer	Automater Meu	IN Q4H	_

If you're trying to give a dose that is/was due on a different date, select the calendar icon to change the date of the Virtual Due List.

E Health	CATEGORY	DRUG											REC	UENC	v	ADMIR	NHISTORY
	ONLOOKI	DRUG	Virtual Duo Liet											zozno			
	Scheduled Meds	Puffs	Virtual Due List	and the									2 DI	RECTE	D	2.puffs	V2016 14:24 Given via Inhalation by Current User
			June 20, 2016 - June 20, 2	016 📾													
Alerts:	Scheduled Meds	Xopene	FROM TO			che	a 201						lun	2016			16 12:00
		Solutio	06/20/2016 06/20/2016	Su	Mo	ти	We	Th	Fr	Sa	Su	Mo	Tu N	Ne T	h Fr	r Sa	mi, Given via innaution (NH) by Current User
	Infusion Meds	12 ML (Apply Cancel	29	30	31	1	2	3	4	29	30	31	1 3	3	4	histrations.
		Syringe		5	6	7	8	9	10	11	5	6	7	8 5	10	11	
	Infusion Meds	40 MG		12	13	14	15	16	17	18	12	13	14	15 1	6 17	18	16 14:26
		MG/MI SALINE		19	20	21	22	23	2.4	25	19	20	21	22 2	3 24	25	A Infusing via Intravenous (IV) @ 100 MUmr by Current Oser
e vene:	Scheduled Meds	Xopene		26	27	28	29	30	1	2	26	27	28	29 3	0 1	2	histrations
o Meds	SURGULU MEGN	Solutio		3	4	5	6	7	8	9	3	4	5	6 7	8	9	
Notes	Scheduled Meds	albuter	06/20/2016	0 31 m	₽/3 m	In	halati	on (IN	-0		en	-	1D	RECTE	D.	-	
		mg	16:00		8 × 11								1N				
	Scheduled Meds	Advair	0 06/20/2016	0.31 m	g/3 m	. Ir	halati	on (IN	-()	Not Giv	en		12)	1 (0800			
			20:00										100	1 <u>)</u>			
	Scheduled Meds	Famoti	Author										ALLY	Y (0800)		
	Scheduled Meds	Lorazej				Ci	arrent	User			*		, RN)	Q6H			
Pharmacy	Prescriptions	Advair											ALLY	Y (0800			
		(as sain															
		ACTOR					Ca	incel	A	dmini	ster N	fed	1.0				
	Prescriptions	albuter											N	Q4H			
	A																

If you're administering a medication that doesn't have a pre-defined schedule or is a PRN medication, you will not see a Virtual Due List and the EHR will automatically select the current date/time for the administration time. Any previous administrations will be listed at the top of the Administration section.

Patient: Jane Shriver General Hospital		DOB: 08/26 Admit Dat	Medication A	dministration		Add a Vital			Search
🛎 Discovery 🔒	on Meds &	Adminis	Administration						~
🖸 Health	CATEGORY	DF	DUE TIME	DOSAGE	ROUTE	STATUS	UENCY	ADMIN HISTORY	
Ch Overview	Scheduled Meds	All	06/21/2016 12:18	1 ML in 5 ML saline neb	Inhalation (INH)	Given	RECTED	06/21/2016 12:18 1 ML in 5 ML saline neb Given via Inhalation (INH) by Kim Ander	rson, RN
Alerts	Scheduled Meds	Pr	Author:		Kim Anderson, RN	*		06/21/2016 09:46	
& Problems		0.3	Frequency	77	AS DIRECTED PRN			0.5 ML Given via intramuscular (IM) by Kim Anderson, RN	
å Vitals	Scheduled Meds	Fit. Mi			is oncered ray			No administrations.	
-	Scheduled Meds	So	Dispensed Status:		Given	х т		No administrations.	
a Meris	Scheduled Meds	24 Do	Dose Ordered:		1 ML in 5 ML saline n	eb		06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	
di	Scheduled Meds	60 [5]						No administrations.	
Notes	Scheduled Meds	Or	Dose administered					06/21/2016 09:44	
🗰 Care Plans		40						Given via By Mouth (PO) by Kim Anderson, RN	
A Labs	Scheduled Meds	Ac Or			Cancel	Administer Me	RECTED	No administrations.	
III Pharmacy	Scheduled Meds	A- Ms			Casicer	Administer we		06/21/2016 09:47 125 MG Given via Intravenous (IV) by Kim Anderson, RN	
о _{н.} п	Scheduled Meds	1 8	AL Morphine Sulfate 2 M	5/ML Prefilled Syringe	- Dose: 2 MG	Active	AS DIRECTED	No administrations.	ADMINISTER

Continue scrolling and populate any remaining fields, as applicable:

Author: By default, 'Current User' will be selected which will indicate you gave the med. Alternate authors may be selected from the dropdown list.

Dispensed Status: By default, 'Given' will be selected for scheduled meds and 'Infusing' will be selected for infusions. See next section, *Administration Exceptions*, if the medication was not given or refused.

Dose administered: Manually type the amount the patient received of the specific drug. This should match the quantity specified in the order unless otherwise noted.

Solution Volume (Infusion only): This field auto-populates with the volume that was ordered.

Solution Rate (Infusions only): This field auto-populates with the rate that was ordered.

Bag (Infusions only): Select which bag is being administered from the dropdown menu.

IV Flow Rate (Infusions only): Enter the flow rate of the IV. This is typically the same as the ordered solution rate unless otherwise noted.

Route: By default, the route specified in the original order will be indicated. If the medication was administered through another route, select it from the dropdown menu to select it.

Site (if Applicable): Manually enter a site, or location, if applicable. For example, if the medication was given intramuscularly, indicate where the injection occurred.

Reason for Administration: Enter why the medication was administered. For example, it was given for nausea or blood pressure control.

Administration Details: Type any additional information relevant to this specific administration. For example, if a different dose than what was ordered was given, note the reason.

After completing the applicable fields, select **Administer Med.**

The Admin History column of the Meds tab will now display the administration information Select **OK** if it is correct or select **Undo** if there was an error.

Patient: Jane Shriver General Hospital		DOB: 08/26/1939 76 yo F Admit Date: 06/21/2016 06:28	MR#: K34-98	00			Searc
6 Discovery	🔥 Meds Ad	lministration Confirmation					
Health	CATEGORY	DRUG DESCRIPTION		ORDER STATUS	FREQUENCY	ADMIN HISTORY	
7 Overview	Scheduled Meds	Albuterol 0.21 MG/ML Inhalant Solution - Dos neb	e: 1 ML in 5 ML saline	Active	AS DIRECTED PRN	06/21/2016 12:18 1 ML in 5 ML saline neb Given via Innalation (INH) by Kim Anderson, RN	
Alerts	Scheduled Meds	Pneumococcal vaccine polyvalent 0.5 ML Injec 0.5 ML	table Solution - Dose.	Active	ONCE	06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
🗴 Vitals	Scheduled Meds	Flu vaccine; Influenza A virus vaccine (H1N1)-I MG/ML - Dose: 1 ML	ike virus 50000000	Active	ONCE	No administrations.	
	Scheduled Meds	Sodium Chloride 0.9% (Normal saline) (NaCl)	Dose: 1000 ML	Active	NOW	No administrations.	
■ Orders	Scheduled Meds	24 HR Nifedipine 30 MG Extended Release Or Dose: 30 MG	al Tablet [Adalat] -	Active	DAILY	06/21/2016 09:45 30 MG Grven via By Mouth (PO) by Kim Anderson, RN	
Notes	Scheduled Meds	60 ACTUAT tiotropium 0.0025 MG/ACTUAT N [Spiriva] - Dose: 2 puffs daily	letered Dose Inhaler	Active	DAILY	06/21/2016 12:27 2 puffs Given via Inhalation (INH) by Kim Anderson, RN	
Care Plans	Scheduled Meds	Omeprazole 40 MG Delayed Release Oral Cap 40 MG	sule [Prilosec] - Dose:	Active	DAILY	06/21/2016 09:44 Given via By Mouth (PD) by Kim Anderson, RN	
Labs	Scheduled Meds	Acetaminophen 500 MG / Diphenhydramine I Oral Tablet [Tylenol PM] - Dose: 1-2	lydrochloride 25 MG	Active	AS DIRECTED PRN	No administrations.	
Pharmacy	Scheduled Meds	A-MethaPred (as methylprednisolone sodium MG/ML Injectable Solution - Dose: 125 MG	succinate) 62.5	Active	Q6H	06/21/2016 09:47 125 MG Given via Intravenous (IV) by Kim Anderson,	8
A	Scheduled Mede	1 MI Marchine Sulfate 2 MC/MI Brefilled Sur	nee Dose 2 MG	Active	AS DIRECTED	OK UI	

If Undo is selected, you'll be prompted to review the administration details and confirm Undo.

If OK is selected, the original medication order will remain active and may be given again. If no further doses of this medication are available to be given, the order status will change to Complete and cannot be administered again.

Repeat these steps to administer additional medications. As long as you remain on the Meds tab, you won't be prompted to enter the medical record number again.

Administering sliding scale insulin

Sliding scale insulin orders will appear as a scheduled medication along with the other medication orders for the patient. The sliding scale specifics are entered in the Order Details section found after selecting the order.

1	_	_			
Patient: Jane Shriver General Hospital		DOB: 08/26/1941 76 yo F Admit Date: 06/28/2018 06:32	MR#: K34-9800 ☑ ② ▲ Fall Risk		Q Search
🛎 Discovery 🔒 📩	🗉 Order	Details			^
🗈 Health	Date:	06/28/2018 06:32			
7 Overview	Category:	Care			
Alerts	Author:	Richard Chamberlain, MD			
n Problems	Provider:	Richard Chamberlain, MD			
-	Order Item:				
👌 Vitals 🛛 🧹	Order Details:	Pulse Ox on admission to unit then	per Oxygen Therapy guidelines		
≔ Orders >	Frequency.	AS DIRECTED			
🐍 Meds	Schedule:	Every 2 hours			
<u>م</u>	Status:	Active			
Notes	Starts on:	06/28/2018 06:32			
🚺 Care Plans	Ends on:	07/06/2018 05:32			
🗸 Labs					
I Pharmacy	Notes				
				< /	⊗ >

Administer the medication following the same steps outlined in the previous section. When reviewing the details in the Medication Administration window, you may choose to **Add a Vital** to document the patient's capillary blood glucose reading (ex. Accucheck).

Patient: Emma Karson Hillside Pediatric Hospital	DOB: 05/0 Admit Da	Medication Adminis	tration				C Search
🛎 Discovery 🔒 🇴	🔏 Meds & Adminis	Patient Review			1		A
🖽 Health		Recent Vitals			LIENCY	ADMIN HISTORY	
Ch Changel		TEMPERATURE	36.8	06/22/2016 07:15:13	OLIVOT	ADMIN THE TOTAL	
A Overview	Scheduled Meds In: Ur	PULSE	90	06/22/2016		No administrations.	
Alerts	Scheduled Meds 10	RESPIRATION	14	06/22/2016	RECTED	No administrations	
n Problems	Scheduled Meds 50			07:15:13	RECTED	No administrations.	
& vitals	Scheduled Meds AF	BLOOD PRESSURE	110/72	06/22/2016 07:15:13	14H	No administrations.	
III Orders	Scheduled Meds In-	PULSE OXIMETRY	95	06/22/2016 07:15:13		No administrations.	
Meds	Scheduled Meds In Sile			Add a Vital	юн	No administrations.	
- meas	Scheduled Meds AF)4H		
Notes	Scheduled Meds 0.1	Administration			INUOUS		
🚺 Care Plans	Scheduled Meds D1 Kp		SAGE ROLITE	STATI IS	, INUOUS		
A Labs	Scheduled Meds Re		Cance	d Administer Me	d		
Pharmacy	Scheduled Meds So.						
							ADMINISTER

Hillside Pediatric Hospital	Admit Da	te: 06/21/20	016 16:15	A Penio	tillin, Full Code			Q Search
Discovery	tal Edit							^
Health	itake & Output							
	Vitals	/alue	Unit	Qualifier(s)		Descri	ption	
Overview	Intake:		ml	Method	•	Desc	ribe	
Alerts	Output:		ml	Method	•	Desc	ribe	
Droblams	Total:		ml	Fluid Shift	Total Time	• Desc	ribe	
FIGUIETTS								
Vitals >	lucose							
3/P 02		Vitals	Value	Unit Descript	ion			
	Capillary blood gli	ucose reading						
Scale			155	mg/dL • Descrit	0e			
rerbal Pain Assessment								
g-Baker Faces Scale	uick survey							
vth L	evel of Consciousness and Ori	entation:						
ke And Output	Person:			Not Assessed	WNL	Abnormal	Describe	
				Not Assessed	WNL	Abnormal	Describe	
ose	Place:							

Select **Save** when finished to return to the Medication Administration window.

Continue entering data about the administration including Dose administered, Route, Site, and Reason for Administration. The Administration Details field may be used to document the nurse who verified the dose.

🛎 Discovery 🔒 🔒	\land Meds & Admin	nis	Dispensed Status:	Given x	•			
Health	CATEGORY	DF	Dose Ordered:	Sliding Scale		UENCY	ADMIN HISTORY	
ħ Overview	Scheduled Meds	In: Ur	Dose administered:	0.5 Units			No administrations.	
Alerts	Scheduled Meds	10	Route:	Subadanaa (CO)		RECTED	No administrations.	
n Problems	Scheduled Meds	50		Subcutaneous (SQ) *		RECTED	No administrations.	
🖁 Vitals	Scheduled Meds	AF	Site (If Applicable):	Lower abdomen		i4H	No administrations.	
≡ Orders	Scheduled Meds	In: gra	Reason for Administration:	Churce 875			No administrations.	
Meds	Scheduled Meds	In: Sli		Glucose 155		6H	No administrations.	
	Scheduled Meds	AP	Administration Details:	Verified by S. Smith	ור	4H		
Notes	Scheduled Meds	0.9 Pr				NUOUS		
🚺 Care Plans	Scheduled Meds	D1 Kp			•	NUOUS		
Labs	Scheduled Meds	Re		Cancel Administer I	Med	INUOUS		
ll ex	Scheduled Meds	So						

Then select Administer Med and confirm the administration by selecting OK.

Administration exceptions

Occasionally, medication administration does not go as planned. The patient may refuse to take a drug or it cannot be administered for various reasons. It is important to indicate in the EHR if a medication was refused or otherwise not administered before the medication documentation is finalized. This is achieved by changing the **Dispensed Status** field when reviewing the Medication Administration details for a particular medication.

General Hospital		Admit Da	Medication Administra				G.Sear
	🔥 Meds		Administration				
Health	CATEGORY	DRUG DESCR	Dispensed Status:	Not Given × *	FREQUENCY	STATUS	WHEN ¥
	Scheduled Meds	10923785BD1		[AS DIRECTED PRN	Not Given	04/26/2015
	Scheduled Meds	6729165BD1 2-	Dose administered: *	Given	DAILY	Not Given	04/26/2015
	Scheduled Meds	2071925Y1 A-N	Route:	Not Given Removed	Q6H	Not Given	04/25/2015 18:57
	Scheduled Meds	67291658D1 2-	Site (If Applicable):	Infusing Stopped	DAILY	Given 04/26/2015 21:25	04/25/2015 12:57
E Orders	Scheduled Meds	2071925Y1 A-N	Reason for Administration: *	Completed	Q6H	Refused 04/26/2015 21:47	04/25/2015 12:57
o meas	Scheduled Meds	21329558D1 O			DAILY	Not Given	04/25/2015
Notes	Scheduled Meds	10923785BD1	Administration Details:		AS DIRECTED PRN	Given 04/26/2015 21:21	04/25/2015 12:57
	Scheduled Meds	NP990 Sodium		Cancel Administer Med	NOW	Not Given	04/25/2015 08:57
	Scheduled Meds	2071925Y1 A-N			Q6H	Given 04/26/2015 21:30	04/25/2015
	Scheduled Meds	2071925V1 A.Me	thaPred (as methyloredoisolone sodiur	n succinate) 62.5 MG/ML Injectable Solution	06H	Not Given	ADMINISTER

Dispensed Status options include:

Given: The medication was successfully administered.

Held: The nurse or health care personnel decided not to give the medication.

Early: The medication was given ahead of schedule.

Late: The medication was given after the scheduled time.

Refused: The patient refused the medication and it was not administered.

Not Given: The medication was not administered.

Removed: This order has been removed and not started.

Infusing: An IV medication order was started.

Stopped: An IV medication order was stopped by the health care team before the IV infusion was completed.

Completed: The medication order was completed successfully and there are no other scheduled doses. For example, if a medication is ordered as "Once", it will automatically be marked as Completed by the EHR after it is given.

Missing Dose: A scheduled dose was missed for various reasons.

For example, to mark a medication as refused, scan or enter the medication barcode number when prompted. Then go through the Administration menu and select a Dispensed Status of "Refused". You may want to document additional information in the Reason for Administration or Administration Details fields (even if the medication was not actually administered).

General Hospital	Admit D	at	Add a vital	•	Search
Discovery	🔥 Meds & Admin	IS Administration			E
Health	CATEGORY	DF DUE TIME DOSAG	SE ROUTE STATUS	UENCY	ADMIN HISTORY
Overview	Scheduled Meds	All Author:	Kim Anderson, RN *	RECTED	06/21/2016 12:18 1 ML in 5 ML saline neb Given via Inhalation (INH) by Kim Anderson, RN
Alerts	Scheduled Meds	Pr Frequency:	ONCE		06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN
Problems	Scheduled Meds	Fit Dispensed Status:	Refused × +		No administrations.
Orders	Scheduled Meds	So Dose Ordered:	1 ML		No administrations.
Meds	Scheduled Meds	24 De Dose administered:			06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN
Notes	Scheduled Meds	60 ES			06/21/2016 12:27 2 puffs Given via Initiation (INH) by Kim Anderson, RN
Care Plans	Scheduled Meds	Oi 40	Please select route *	-	06/21/2016 09:44 Given via By Mouth (PO) by Kim Anderson, RN
Labs	Scheduled Meds	Ac	Cancel Administer Med	RECTED	06/21/2016 14:12 25 MG Early via By Mouth (PO) by Amber Vadnais for Pain
harmacy	Scheduled Meds	A-MethaPred (as methylprednisolone sodi MG/ML Injectable Solution - Dose: 125 MG	um succinate) 62.5 Active Q	бН	06/21/2016 09:47 125 MG Given via Intravenous (N) by Kim Anderson, RN

Then select **Administer Med** to document that it was refused. Review the highlighted order status for accuracy then select **OK** if it is correct. Select **Undo** if the order was not documented correctly.

Patient: Jane Shriver General Hospital		DOB: 08/26/1939 76 yo F Admit Date: 06/21/2016 06:28	MR#: K34-9800 [A Fall Risk	Z		Search
Discovery	% Meds A	dministration Confirmation				^
a Health	CATEGORY	DRUG DESCRIPTION	ORDE	R FREQUENCY	ADMIN HISTORY	- 1
A Overview	Scheduled Meds	Albuterol 0.21 MG/ML Inhalant Solution - Dose: 1 ML neb	in 5 ML saline Active	AS DIRECTED PRN	06/21/2016 12:18 1 ML in 5 ML saline neb Given via Inhalation (INH) by Kim Anderson, RN	
Alerts	Scheduled Meds	Pneumococcal vaccine polyvalent 0.5 ML Injectable S 0.5 ML	olution - Dose Active	ONCE	06/21/2016 09:46 0.5 ML Given via Intramuscular (IM) by Kim Anderson, RN	
\$ vitals	Scheduled Meds	Flu vaccine; Influenza A virus vaccine (H1N1)-like vi MG/ML - Dose; 1 ML	rus 5000000 Comp	lete ONCE	06/21/2016 14:21 Refused by Kim Anderson, RN Patient does not want flu vaccine.	
Orders	Scheduled Meds	Sodium Chloride 0.9% (Normal saline) (NaCl) - Dose:	1000 ML Active	NOW	No administrations.	
Meds	Scheduled Meds	24 HR Nifedipine 30 MG Extended Release Oral Table Dose: 30 MG	t [Adalat] - Active	DAILY	06/21/2016 09:45 30 MG Given via By Mouth (PO) by Kim Anderson, RN	
Notes	Scheduled Meds	60 ACTUAT tiotropium 0.0025 MG/ACTUAT Metered D [Spiriva] - Dose: 2 puffs daily	lose Inhaler Active	DAILY	06/21/2016 12:27 2 puffs Given via Inhalation (INH) by Kim Anderson, RN	
Care Plans	Scheduled Meds	Omeprazole 40 MG Delayed Release Oral Capsule (Pr 40 MG	ilosec] - Dose - Active	DAILY	06/21/2016 09:44 Given via By Mouth (PO) by Kim Anderson, RN	
l Pharmacy	Scheduled Meds	Acetaminophen 500 MG / Diphenhydramine Hydroch Oral Tablet [Tylenol PM] - Dose: 1-2	iloride 25 MG Active	AS DIRECTED PRN	06/21/2016 14:12 25 MG Early via By Mouth (PO) by Amber Vadnais for Pain	
A Account A	Scheduled Meds	A-MethaPred (as methylprednisolone sodium succina	ite) 62.5 Active	Q6H	06/21/2016 09:47 OK U	8 NDO

Once OK is selected, the medication documentation cannot be changed. So, it is important to confirm the patient accepted or did not accept the medication and the Dispensed Status is accurate before selecting OK.

Submitting your work

When you are finished in the patient chart, select **Close Session**. **Important!** This is how your work is saved. Do not close your browser window or tab without clicking Close Session.

Your medication administration documentation is tracked in the Progress Report for the EHR session. No one else can view your instance of the patient chart and medication activity. You must download the Progress Report for the specific EHR session and submit it to your instructor in order for them to review your work. Please see separate *Go Guide to Completing and Submitting Work* for more information.