

## *Quick Guide to Neehr Perfect Terminology for Faculty*

**Addendum:** Note that is added (and attached to) to a completed note after it has been finalized (signed by the author).

**Autopharm:** A system that runs “behind the scenes” and acts like a real pharmacist.

**BCMA:** Barcoded Medication Administration. Where the documenting of a medication being administered occurs. Directly based on the orders placed in that patient’s chart. Sometimes called the eMAR.

**Clinical Reminder:** Located on the Cover Sheet of the patient chart and are related to chronic disease management. Populated based on the patient’s age, vital signs, and problems.

**Common:** Everyone who has access to the EHR can see the patient chart, also can be known as a “public” view.

**Cosigner:** Usually a faculty member.

**Cover Sheet:** Kardex or Face Sheet of the patient chart. Is time sensitive and summarizes the most current data from the chart.

**CPRS:** The Computerized Patient Record System (CPRS) is a Veterans Health Information Systems and Technology Architecture (VISTA) product that integrates Adverse Reaction Tracking, Bed Control, Consults, Dietetics, Encounter Forms, Order Check Expert System, Inpatient Pharmacy, Laboratory, Order Entry, Outpatient Pharmacy, Problem List, Radiology/Nuclear Medicine, Registration, Scheduling, Text Integration Utilities, and Vitals. This is what makes up the Neehr Perfect EHR.

**Credentials:** Your credentials include a username and password. You need both your username and password to initially log in to [www.neehrperfect.com](http://www.neehrperfect.com). You will use your username in the EHR to sign notes, orders, etc.

**Curricular Integration Support Specialist:** An employee of Neehr Perfect whose job responsibilities include, but are not limited to, training of faculty on how to use and implement Neehr Perfect, developing education material, faculty support, working with the educational EHR, troubleshooting, and acting as a “faculty-by-proxy.”

**Divisional Security:** is a way of categorizing patient charts within an EHR. **Secured** – only faculty with access to the EHR can see the patient chart. **Common** – everyone who has access to the EHR can see the patient chart, also can be known as a “public” view.

**Electronic Health Record (EHR):** The Electronic Health Record (EHR) is a longitudinal electronic record of patient health information generated by one or more encounters in any care delivery setting. Included in this information are patient demographics, progress notes, problems, medications, vital signs, past medical history, immunizations, laboratory data and radiology reports.

**eMAR:** Electronic Medication Administration Record. Sometimes called the BCMA or the Barcoded eMAR.

**ePortfolio:** Electronic portfolio. The ePortfolio is a chart in the EHR with the student name. It is a fully functioning chart.

**Faculty Collaboration Network:** Located at NeehrPerfect.com. Is an electronic library, Help, internal “file cabinet”, sharing network, and home for training and curriculum resources. Where the link to PEPID is located.

**Faculty Tools:** Located in the Tools menu in the EHR. Link to the SimTimeMachine, Lab Results, the ability to copy a chart, add a patient chart, and change the divisional security of a chart.

**Favorites Notes List:** A personal option you have to create a list of “favorite notes” that will pull to the top of your Notes list when wanting to write a new note.

**Inpatient:** Patient chart is admitted to an inpatient ward, such as ER, Med-Surg, Oncology, etc. Gives access to use of the BCMA (eMAR) with the inpatient chart.

**Meaningful Use:** Describes the use of health information technology (HIT) that leads to improvements in healthcare and furthers the goals of information exchange among health care professionals.

**Notifications:** The EHR’s internal in-box notifying the user of unfinished work or notes to be reviewed or co-signed.

**Outpatient:** Patient chart is used in a clinic, doctor’s office, long-term care facility, home health, or in the community setting.

**Patient Chart:** Can be a case-based patient chart similar to what is in a hospital or clinic setting, an electronic student portfolio chart (ePortfolio), or the Scavenger Hunt chart for the scavenger hunt activity.

**Problem:** In the EHR, it can be a medical diagnosis, a nursing problem, or a “problem.”

**Progress Note:** In the EHR, it is any note that is selected from the New Note selection of the Notes tab. It is generally a note that has been created and is ready for use.

**Refresh:** Located in the File menu, it is an action that updates the patient chart.

**Secured Division:** Only faculty with access to the EHR can see the patient chart.

**Sign:** Entering your username to complete a note or an order.

**SimTimeMachine:** A tool used by faculty to time shift a chart to a specific date and/or time. Can also be used to change authors, providers, and admission status.

**Student Resource Network:** Located at NeehrPerfect.com, it is the place to locate training videos, tutorials, guides, and PEPID for students.

**Tabs:** The tabs at the bottom of the screen represent pages in a patient chart.

**Teams/Personal:** The Lists/Teams tab allows you to set defaults for selecting patients from the Patient Selection Screen when you first log in to the EHR. It also contains your personal lists and the teams of which you are a member.

**Template:** In the EHR, it is a document with instructions, pre-defined documentation choices, and/or narrative documentation in a format that has not been produced as a note yet. There is a Template Editor and Template Fields.

**Timeout:** In Neehr Perfect, it is the point in time that the user has been inactive in the EHR. The time out is set to occur at 30 minutes of inactivity and will display a pop-up box with a 45 second warning. This is a security measure to protect the patient record and the EHR from being seen or used by someone



other than the user (another employee, a patient walking by) when the user steps away from the computer.

**Unsigned:** Note has not been signed by the author.